

Closure Stage Quality Assurance Report

Form Status: Approved	
Overall Rating:	Satisfactory
Decision:	
Portfolio/Project Number:	00071720
Portfolio/Project Title:	Capacity Development for Community Based Tourism
Portfolio/Project Date:	2013-01-08 / 2019-12-31

Strategic	Quality Rating: Satisfactory
<p>1. Did the project pro-actively identified changes to the external environment and incorporated them into the project strategy?</p>	

- ☐ 3: The project team identified relevant changes in the external environment that may present new opportunities or threats to the project's ability to achieve its objectives, assumptions were tested to determine if the project's strategy was valid. There is some evidence that the project board considered the implications, and documented the changes needed to the project in response. (all must be true)
- ☒ 2: *The project team identified relevant changes in the external environment that may present new opportunities or threats to the project's ability to achieve its objectives. There is some evidence that the project board discussed this, but relevant changes did not fully integrate in the project. (both must be true)*
- ☐ 1: The project team considered relevant changes in the external environment since implementation began, but there is no evidence that the project team considered these changes to the project as a result.

Evidence:

The project has been initiated in line with Turkey's 2023 Tourism Strategy, 10th Development Plan, UNDP Turkey CPD and UNDP Strategic Plan. While implementing the project, project team was aware of the necessity of destination management organization, destination marketing and destination based planning for tourism. Also, they highlighted the importance of local guides and house boarding issues for using tourism as a tool of community based sustainable development. A unit for sustainable tourism in MoCT has been recommended to follow up new opportunities and threats in tourism sector.

List of Uploaded Documents

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No documents available.			

2. Was the project aligned with the thematic focus of the Strategic Plan?

- ☐ 3: The project responded to at least one of the development settings as specified in the Strategic Plan (SP) and adopted at least one Signature Solution .The project's RRF included all the relevant SP output indicators. (all must be true)
- ☒ *2: The project responded to at least one of the developments settings1 as specified in the Strategic Plan. The project's RRF included at least one SP output indicator, if relevant. (both must be true)*
- ☐ 1: While the project may have responded to a partner's identified need, this need falls outside of the UNDP Strategic Plan. Also select this option if none of the relevant SP indicators are included in the RRF.

Evidence:

The project directly serves Turkey's 2023 Tourism Strategy, UNDP Turkey CPD, 10th Development Plan "Qualified People, Strong Society; Innovative Production, High and Sustainable Growth; Livable Places, Sustainable Environment" and UNDCS Outcome 1.1; By 2020, Legal and policy framework improved, institutional capacities and accountability mechanisms enhanced to enable more competitive, inclusive, innovative environment for sustainable, equitable, job rich growth and development"; per responsibilities attributed to MoCT, especially 1.1.5, "Policy makers at national and local level equipped with knowledge and tools for informed decision making and implementation on inclusive and sustainable growth".

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	CBTPROJECTDOC_2906_302 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/CBTPROJECTDOC_2906_302.pdf)	asli.cakin@undp.org	1/22/2020 12:46:00 PM

Relevant**Quality Rating: Satisfactory**

3. Were the project's targeted groups systematically identified and engaged, with a priority focus on the discriminated and marginalized, to ensure the project remained relevant for them?

- ☐ 3: Systematic and structured feedback was collected over the project duration from a representative sample of beneficiaries, with a priority focus on the discriminated and marginalized, as part of the project's monitoring system. Representatives from the targeted groups were active members of the project's governance mechanism (i.e., the project board or equivalent) and there is credible evidence that their feedback informs project decision making. (all must be true)
- ☒ 2: *Targeted groups were engaged in implementation and monitoring, with a priority focus on the discriminated and marginalized. Beneficiary feedback, which may be anecdotal, was collected regularly to ensure the project addressed local priorities. This information was used to inform project decision making. (all must be true to select this option)*
- ☐ 1: Some beneficiary feedback may have been collected, but this information did not inform project decision making. This option should also be selected if no beneficiary feedback was collected
- ☐ Not Applicable

Evidence:

Targeted groups have been engaged in the project through site visits, stakeholder focus group meetings, needs analysis, workshops and inventory studies. Two pilot sites which are Kemaliye and Cumalıkızık have been selected by MoCT to analyse local needs and capabilities to formulate bottom up approach and to implement destination management strategy. Also, two project proposals have been prepared for each destination.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	JulieScottKemaliye-AdventureDestinationKemaliye_2906_303 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottKemaliye-AdventureDestinationKemaliye_2906_303.pdf)	asli.cakin@undp.org	1/22/2020 2:53:00 PM
2	JulieScottKemaliye-CultureDestination_2906_303 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottKemaliye-CultureDestination_2906_303.pdf)	asli.cakin@undp.org	1/22/2020 2:54:00 PM
3	JulieScottCumalikizik-FacingtheCity_2906_303 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottCumalikizik-FacingtheCity_2906_303.pdf)	asli.cakin@undp.org	1/22/2020 2:54:00 PM
4	JulieScottCumalikizik-Nourishtheroot_2906_303 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottCumalikizik-Nourishtheroot_2906_303.pdf)	asli.cakin@undp.org	1/22/2020 2:54:00 PM

4. Did the project generate knowledge, and lessons learned (i.e., what has worked and what has not) and has this knowledge informed management decisions to ensure the continued relevance of the project towards its stated objectives, the quality of its outputs and the management of risk?

- ☐ 3: Knowledge and lessons learned from internal or external sources (gained, for example, from Peer Assists, After Action Reviews or Lessons Learned Workshops) backed by credible evidence from evaluation, corporate policies/strategies, analysis and monitoring were discussed in project board meetings and reflected in the minutes. There is clear evidence that changes were made to the project to ensure its continued relevance. (both must be true)
- ☒ 2: *Knowledge and lessons learned backed by relatively limited evidence, drawn mainly from within the project, were considered by the project team. There is some evidence that changes were made to the project as a result to ensure its continued relevance. (both must be true)*
- ☐ 1: There is limited or no evidence that knowledge and lessons learned were collected by the project team. There is little or no evidence that this informed project decision making.

Evidence:

The project generated knowledge through expert reports created based on desktop study and field survey. Lessons learnt was generated by UNDP and MoC T Teams collectively. Each year's AWP's have been updated regarding previous year's and current strategic plans and national priorities. Please have a look at Lessons Learned Report for further details.

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#	File Name	Modified By	Modified On
1	LessonsLearnedReport_CBT_2019_Final_2906_304 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/LessonsLearnedReport_CBT_2019_Final_2906_304.docx)	oyku.ulucay@undp.org	2/25/2020 11:06:00 AM

5. Was the project sufficiently at scale, or is there potential to scale up in the future, to meaningfully contribute to development change?

- ☐ 3: There was credible evidence that the project reached sufficient number of beneficiaries (either directly through significant coverage of target groups, or indirectly, through policy change) to meaningfully contribute to development change.
- ☒ 2: *While the project was not considered at scale, there are explicit plans in place to scale up the project in the future (e.g. by extending its coverage or using project results to advocate for policy change).*
- ☐ 1: The project was not at scale, and there are no plans to scale up the project in the future.

Evidence:

The foreseen scale of project outcomes is already on a national level. Political and Legal Framework on Sustainable Community based Tourism has been prepared for Turkey. Screening and mapping of international, national, regional and local financial resources available for the development of sustainable community-based tourism practices and small-scale tourism investments have been prepared. Development of innovative financial model recommendations compatible with the national legislation has been developed. Institutional capacity analysis of ministries (mainly MoCT) and institutions directly or indirectly involved in SCBT initiatives has been carried out.

In order to scale up project a report has been prepared by an UNDP expert as attached. Furthermore, a multiannual project on destination management organization modality piloting in Kemaliye has also been developed.

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#	File Name	Modified By	Modified On
1	JulieScottScalingUpReport_2906_305 (http://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottScalingUpReport_2906_305.pdf)	asli.cakin@undp.org	1/22/2020 2:18:00 PM
2	KEMALİYE_yatırımprogramıbaşvurusu_son_REVİZYON_2906_305 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/KEMALİYE_yatırımprogramıbaşvurusu_son_REVİZYON_2906_305.docx)	asli.cakin@undp.org	1/22/2020 2:20:00 PM

Principled

Quality Rating: **Satisfactory**

6. Were the project's measures (through outputs, activities, indicators) to address gender inequalities and empower women relevant and produced the intended effect? If not, evidence-based adjustments and changes were made.

- ☐ 3: The project team gathered data and evidence through project monitoring on the relevance of the measures to address gender inequalities and empower women. Analysis of data and evidence were used to inform adjustments and changes, as appropriate. (both must be true)
- ☒ 2: *The project team had some data and evidence on the relevance of the measures to address gender inequalities and empower women. There is evidence that at least some adjustments were made, as appropriate. (both must be true)*
- ☐ 1: The project team had limited or no evidence on the relevance of measures to address gender inequalities and empowering women. No evidence of adjustments and/or changes made. This option should also be selected if the project has no measures to address gender inequalities and empower women relevant to the project results and activities.

Evidence:

The project has a focus on community based social economic empowerment including the disadvantage group of the society including but not limited to the women and the youth.

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No documents available.			

7. Were social and environmental impacts and risks successfully managed and monitored?

- ☐ 3: Social and environmental risks were tracked in the risk log. Appropriate assessments conducted where required (i.e., Environmental and Social Impact Assessment (ESIA) for High risk projects and some level of social and environmental assessment for Moderate risk projects as identified through SESP). Relevant management plan(s) developed for identified risks through consultative process and implemented, resourced, and monitored. Risks effectively managed or mitigated. If there is a substantive change to the project or change in context that affects risk levels, the SESP was updated to reflect these changes. (all must be true)
- ☒ 2: *Social and environmental risks were tracked in the risk log. Appropriate assessments conducted where required (i.e., Environmental and Social Impact Assessment (ESIA) for High risk projects and some level of social and environmental assessment for Moderate risk projects as identified through SESP). Relevant management plan(s) developed, implemented and monitored for identified risks. OR project was categorized as Low risk through the SESP.*
- ☐ 1: Social and environmental risks were tracked in the risk log. For projects categorized as High or Moderate Risk, there was no evidence that social and environmental assessments completed and/or management plans or measures development, implemented or monitored. There are substantive changes to the project or changes in the context but SESP was not updated. (any may be true)

Evidence:

The projects mitigated risks posed to environment, minimized those against women through gender mainstreaming whenever possible and not create base for violation of human rights in its interconnected industries and complementary practices. Corrective measures were taken in order to respond to the emerging needs and requirements of the main beneficiary and the local stakeholders and mitigation from some operational risks.

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No documents available.			

8. Were grievance mechanisms available to project-affected people and were grievances (if any) addressed to ensure any perceived harm was effectively mitigated?

- ☐ 3: Project-affected people actively informed of UNDP's Corporate Accountability Mechanism (SRM/SECU) and how to access it. If the project was categorized as High or Moderate Risk through the SESP, a project -level grievance mechanism was in place and project affected people informed. If grievances were received, they were effectively addressed in accordance with SRM Guidance. (all must be true)
- ☒ 2: *Project-affected people informed of UNDP's Corporate Accountability Mechanism and how to access it. If the project was categorized as High Risk through the SESP, a project -level grievance mechanism was in place and project affected people informed. If grievances were received, they were responded to but faced challenges in arriving at a resolution.*
- ☐ 1: Project-affected people was not informed of UNDP's Corporate Accountability Mechanism. If grievances were received, they were not responded to. (any may be true)

Evidence:

Through integrating relevant stakeholders, the project activities were carried out and reviewed in an inclusive way. Project affected people have been informed of UNDP's Corporate Accountability Mechanism and in every meeting and any other organization that has been arranged, it has been stressed out that the project team is open to receive any grievances and act accordingly.

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No documents available.			

Management & Monitoring**Quality Rating: Satisfactory**

9. Was the project's M&E Plan adequately implemented?

- ☐ 3: The project had a comprehensive and costed M&E plan. Baselines, targets and milestones were fully populated. Progress data against indicators in the project's RRF was reported regularly using credible data sources and collected according to the frequency stated in the Plan, including sex disaggregated data as relevant. Any evaluations conducted, if relevant, fully meet decentralized evaluation standards, including gender UNEG standards. Lessons learned, included during evaluations and/or After-Action Reviews, were used to take corrective actions when necessary. (all must be true)
- ☒ 2: *The project costed M&E Plan, and most baselines and targets were populated. Progress data against indicators in the project's RRF was collected on a regular basis, although there was may be some slippage in following the frequency stated in the Plan and data sources was not always reliable. Any evaluations conducted, if relevant, met most decentralized evaluation standards. Lessons learned were captured but were used to take corrective actions. (all must be true)*
- ☐ 1: The project had M&E Plan, but costs were not clearly planned and budgeted for, or were unrealistic. Progress data was not regularly collected against the indicators in the project's RRF. Evaluations did not meet decentralized evaluation standards. Lessons learned were rarely captured and used. Select this option also if the project did not have an M&E plan.

Evidence:

Embedded to the annual work plans and the annual progress reports, the project had M&E plans based on the indicators.

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No documents available.			

10. Was the project's governance mechanism (i.e., the project board or equivalent) function as intended?

- ☐ 3: The project's governance mechanism operated well, and was a model for other projects. It met in the agreed frequency stated in the project document and the minutes of the meetings were all on file. There was regular (at least annual) progress reporting to the project board or equivalent on results, risks and opportunities. It is clear that the project board explicitly reviewed and used evidence, including progress data, knowledge, lessons and evaluations, as the basis for informing management decisions (e.g., change in strategy, approach, work plan.) (all must be true to select this option)
- ☒ 2: *The project's governance mechanism met in the agreed frequency and minutes of the meeting are on file. A project progress report was submitted to the project board or equivalent at least once per year, covering results, risks and opportunities. (both must be true to select this option)*
- ☐ 1: The project's governance mechanism did not meet in the frequency stated in the project document over the past year and/or the project board or equivalent was not functioning as a decision-making body for the project as intended.

Evidence:

The project's governing mechanism, namely the Steering Committee, the Advisory Board and Working Group functioned properly. They met at least once a year and stakeholder consultation was ensured at every milestone, as well as quarterly updates.

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#	File Name	Modified By	Modified On
1	CalismaGrubuToplantısıMoM_20112017_2906_310 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/CalismaGrubuToplantısıMoM_20112017_2906_310.docx)	asli.cakin@undp.org	1/22/2020 1:21:00 PM
2	85036_CBT_APR_2018_2906_310 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/85036_CBT_APR_2018_2906_310.pdf)	asli.cakin@undp.org	1/22/2020 2:33:00 PM

11. Were risks to the project adequately monitored and managed?

- ☐ 3: The project monitored risks every quarter and consulted with the key stakeholders, security advisors, to identify continuing and emerging risks to assess if the main assumptions remained valid. There is clear evidence that relevant management plans and mitigating measures were fully implemented to address each key project risk and were updated to reflect the latest risk assessment. (all must be true)
- ☒ 2: *The project monitored risks every year, as evidenced by an updated risk log. Some updates were made to management plans and mitigation measures.*
- ☐ 1: The risk log was not updated as required. There was may be some evidence that the project monitored risks that may affected the project's achievement of results, but there is no explicit evidence that management actions were taken to mitigate risks.

Evidence:

The project coordination meetings were held with MoCT on quarterly basis to monitor and follow up possible risks. In addition to that risk log was updated regularly every year as evidenced by each year's progress reports. The final report is attached for the most recent risk log.

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#	File Name	Modified By	Modified On
1	CBT_FinalReport_2019_2906_311 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/CBT_FinalReport_2019_2906_311.docx)	oyku.ulucay@undp.org	2/26/2020 10:16:00 AM

Efficient**Quality Rating: Satisfactory**

12. Adequate resources were mobilized to achieve intended results. If not, management decisions were taken to adjust expected results in the project's results framework.

- ☒ Yes
☐ No

Evidence:

The allocated financial source for the project have been distributed into three tranches, monitored monthly and re-visited annually between activities through AWP's for resource efficiency purposes. Project had monitoring mechanisms in place and in-house team to ensure day to day hand on and timely implementation. Other resources, i.e. expert inputs, tools were contracted on a needs for efficient use of resources.

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No documents available.			

13. Were project inputs procured and delivered on time to efficiently contribute to results?

- ☐ 3: The project had a procurement plan and kept it updated. The project quarterly reviewed operational bottlenecks to procuring inputs in a timely manner and addressed them through appropriate management actions. (all must be true)
- ☒ 2: *The project had updated procurement plan. The project annually reviewed operational bottlenecks to procuring inputs in a timely manner and addressed them through appropriate management actions. (all must be true)*
- ☐ 1: The project did not have an updated procurement plan. The project team may or may not have reviewed operational bottlenecks to procuring inputs regularly, however management actions were not taken to address them.

Evidence:

The project had an updated procurement plan within its AWP, implementation of the plan was mostly on schedule that contributed to achievement of results. The operational bottlenecks were reviewed frequently, procurement was carried out in a timely manner and addressed through appropriate management response.

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No documents available.			

14. Was there regular monitoring and recording of cost efficiencies, taking into account the expected quality of results?

- ☐ 3: There is evidence that the project regularly reviewed costs against relevant comparators (e.g., other projects or country offices) or industry benchmarks to ensure the project maximized results delivered with given resources. The project actively coordinated with other relevant ongoing projects and initiatives (UNDP or other) to ensure complementarity and sought efficiencies wherever possible (e.g. joint activities.) (both must be true)
- ☒ 2: *The project monitored its own costs and gave anecdotal examples of cost efficiencies (e.g., spending less to get the same result,) but there was no systematic analysis of costs and no link to the expected quality of results delivered. The project coordinated activities with other projects to achieve cost efficiency gains.*
- ☐ 1: There is little or no evidence that the project monitored its own costs and considered ways to save money beyond following standard procurement rules.

Evidence:

Project costs were monitored by the project team on a monthly basis, UNDP's procurement processes were followed on a best value and high quality principle, yet prioritizing experience and evidence especially in service procurement. The project coordinated activities in parallel to the other sustainable tourism project namely "Future is in Tourism" implemented by the same project team to achieve cost efficiency gains.

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No documents available.

Effective**Quality Rating: Satisfactory**

15. Was the project on track and delivered its expected outputs?

- ☒ Yes
☐ No

Evidence:

The project was on track to deliver the expected outputs. The final report has been prepared to underline main results and achievements of the project. Please check the Final Report under question 11 for the deliverables for each year and their completion.

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#	File Name	Modified By	Modified On
No documents available.			

16. Were there regular reviews of the work plan to ensure that the project was on track to achieve the desired results, and to inform course corrections if needed?

- ☐ 3: Quarterly progress data informed regular reviews of the project work plan to ensure that the activities implemented were most likely to achieve the desired results. There is evidence that data and lessons learned (including from evaluations /or After-Action Reviews) were used to inform course corrections, as needed. Any necessary budget revisions were made. (both must be true)
- ☒ 2: *There was at least one review of the work plan per year with a view to assessing if project activities were on track to achieving the desired development results (i.e., outputs.) There may or may not be evidence that data or lessons learned were used to inform the review(s). Any necessary budget revisions have been made.*
- ☐ 1: While the project team may have reviewed the work plan at least once over the past year to ensure outputs were delivered on time, no link was made to the delivery of desired development results. Select this option also if no review of the work plan by management took place.

Evidence:

The AWP has been reviewed at the beginning of each year to ensure complementarity and coherence. Necessary budget revisions have been made accordingly.

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No documents available.			

17. Were the targeted groups systematically identified and engaged, prioritizing the marginalized and excluded, to ensure results were achieved as expected?

- ☐ 3: The project targeted specific groups and/or geographic areas, identified by using credible data sources on their capacity needs, deprivation and/or exclusion from development opportunities relevant to the project's area of work. There is clear evidence that the targeted groups were reached as intended. The project engaged regularly with targeted groups over the past year to assess whether they benefited as expected and adjustments were made if necessary, to refine targeting. (all must be true)
- ☒ 2: *The project targeted specific groups and/or geographic areas, based on some evidence of their capacity needs, deprivation and/or exclusion from development opportunities relevant to the project's area of work. Some evidence is provided to confirm that project beneficiaries are members of the targeted groups. There was some engagement with beneficiaries in the past year to assess whether they were benefiting as expected. (all must be true)*
- ☐ 1: The project did not report on specific targeted groups. There is no evidence to confirm that project beneficiaries are populations have capacity needs or are deprived and/or excluded from development opportunities relevant to the project area of work. There is some engagement with beneficiaries to assess whether they benefited as expected, but it was limited or did not occurred in the past year.
- ☐ Not Applicable

Evidence:

The project activities focused on both national and local level implementation. Development opportunities on sustainable community based tourism at local level have been evaluated and embedded into project strategy. Local level planning was made in the selected destination of Erzincan/Kemaliye) considering the needs of the stakeholders/beneficiaries in that region. Stakeholders/ beneficiaries in the selected region have been engaged in planning of projects, analyzing local and thematic needs and capacities in each step of project development for the destination Kemaliye as well as for Cumalıkızık. Attached, four project proposals can be found developed for Kemaliye and Cumalıkızık according to the local needs of targeted groups.

List of Uploaded Documents

#	File Name	Modified By	Modified On
1	KemaliyeToplantıNotu_05102017_2906_317 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/KemaliyeToplantıNotu_05102017_2906_317.docx)	asli.cakin@undp.org	1/22/2020 1:53:00 PM
2	JulieScottCumalıkızık-FacingtheCity_2906_317 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottCumalıkızık-FacingtheCity_2906_317.pdf)	asli.cakin@undp.org	1/22/2020 2:48:00 PM
3	JulieScottAMENDEDKEMALIYEACIIONPLANSUNDPFORMAT_2906_317 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottAMENDEDKEMALIYEACIIONPLANSUNDPFORMAT_2906_317.pdf)	asli.cakin@undp.org	1/22/2020 2:48:00 PM
4	JulieScottKemaliye-AdventureDestinationKemaliye_2906_317 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JulieScottKemaliye-AdventureDestinationKemaliye_2906_317.pdf)	asli.cakin@undp.org	1/22/2020 2:48:00 PM

Sustainability & National Ownership**Quality Rating: Satisfactory**

18. Were stakeholders and national partners fully engaged in the decision-making, implementation and monitoring of the project?

- ☐ 3: Only national systems (i.e., procurement, monitoring, evaluation, etc.) were used to fully implement and monitor the project. All relevant stakeholders and partners were fully and actively engaged in the process, playing a lead role in project decision-making, implementation and monitoring. (both must be true)
- ☒ 2: *National systems (i.e., procurement, monitoring, evaluation, etc.) were used to implement and monitor the project (such as country office support or project systems) were also used, if necessary. All relevant stakeholders and partners were actively engaged in the process, playing an active role in project decision-making, implementation and monitoring. (both must be true)*
- ☐ 1: There was relatively limited or no engagement with national stakeholders and partners in the decision-making, implementation and/or monitoring of the project.
- ☐ Not Applicable

Evidence:

The implementing partner of the project is MoCT and executing partner is UNDP Turkey CO. The Ministry was fully and actively engaged, ensuring active participation of other relevant national stakeholders (line ministries, local administrations, academia, etc.) when necessary through stakeholder meetings as well as Steering Committee Mechanism. Additionally both workshops and project proposals were all drafted with valuable inputs from local stakeholders namely:

- Two pilot areas/destinations with sectoral representation capacities in terms of SCBT (In cooperation with Technical Consultation Group) has been identified as Kemaliye and Cumalıkızık in coordination with the Ministry of Culture and Tourism in order to analyse local needs and capabilities and formulate a bottom up approach in implementation of a destination management strategy.
- 4 project proposals in total (2 pilot projects for Bursa-Cumalıkızık and 2 pilot projects for Erzincan-Kemaliye) were developed according to the local needs of targeted groups. Stakeholders/ beneficiaries in the selected destinations have been engaged in planning of projects, analysing local and thematic needs and capacities in each step of project development.

us and capacities in each step of project development

-A two-day workshop was organized in Kemaliye with participants from civil society organizations, local entrepreneurs, local government, academicians, students, UNDP representatives and experts in 2018. The aim of the workshop was to introduce the tools of the Destination Management Organisation to the key stakeholders in the destination, equip the stakeholders with the skills of applying DMO tools, and draw up a plan in cooperation with the stakeholders in the destination to execute DMO activities in the short-medium-and long term

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No documents available.			

19. Were there regular monitoring of changes in capacities and performance of institutions and systems relevant to the project, as needed, and were the implementation [arrangements](#)⁸ adjusted according to changes in partner capacities?

- ☒ 3: *Changes in capacities and performance of national institutions and systems were assessed/monitored using clear indicators, rigorous methods of data collection and credible data sources including relevant HACT assurance activities. Implementation arrangements were formally reviewed and adjusted, if needed, in agreement with partners according to changes in partner capacities. (all must be true)*
- ☐ 2: Aspects of changes in capacities and performance of relevant national institutions and systems were monitored by the project using indicators and reasonably credible data sources including relevant HACT assurance activities. Some adjustment was made to implementation arrangements if needed to reflect changes in partner capacities. (all must be true)
- ☐ 1: Some aspects of changes in capacities and performance of relevant national institutions and systems may have been monitored by the project, however changes to implementation arrangements have not been considered. Also select this option if changes in capacities and performance of relevant national institutions and systems have not been monitored by the project.
- ☐ Not Applicable

Evidence:

Capacity of MoCT in sustainable community based tourism has been comprehensively assessed using clear indicators rigorous method of data collection and Ministry's own data sources as well as line institution's data. Changes in capacities and performance of MoCT and national systems affecting sustainable community based tourism have been targeted with these capacity enhancement endeavors. Implementation arrangements have been formally reviewed and adjusted through stakeholder input through the management tools and mechanisms such as Steering Committee. The capacity assessment report of MoCT can be found in the attachment.

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#	File Name	Modified By	Modified On
1	JaneWatsonInstitutionalAndFunctionalCapacityAnalysisReport_2906_319 (https://intranet.undp.org/apps/ProjectQA/QAFormDocuments/JaneWatsonInstitutionalAndFunctionalCapacityAnalysisReport_2906_319.pdf)	asli.cakin@undp.org	1/22/2020 1:59:00 PM

20. Were the transition and phase-out arrangements were reviewed and adjusted according to progress (including financial commitment and capacity).

- ☐ 3: The project's governance mechanism regularly reviewed the project's sustainability plan, including arrangements for transition and phase-out, to ensure the project remained on track in meeting the requirements set out by the plan. The plan was implemented as planned by the end of the project, taking into account any adjustments made during implementation. (both must be true)
- ☒ 2: *There was a review of the project's sustainability plan, including arrangements for transition and phase-out, to ensure the project remained on track in meeting the requirements set out by the plan.*
- ☐ 1: The project may have had a sustainability plan but there was no review of this strategy after it was developed. Also select this option if the project did not have a sustainability strategy.

Evidence:

As a policy recommendation, a follow up project proposal has been developed in collaboration with the MoCT to be financed by the government in through the Government's Investment Programme. For details please have a look at Lessons learned report under question 4

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No documents available.			

QA Summary/Final Project Board Comments